

**KENTUCKY BOARD OF LICENSURE FOR PRIVATE INVESTIGATORS  
MINUTES  
April 10, 2024**

A regular meeting of the Kentucky Board of Licensure for Private Investigators was held at The Department of Professional Licensing (DPL), 500 Mero St, Frankfort, KY 40601, PPC Hearing Room 133CE and via Teams Video Conference on April 10, 2024, at 1:00 p.m.

**MEMBERS PRESENT**

Shawn Hensley  
Kathy Witt  
Marc Manley  
Lesa Watson

**DEPARTMENT OF PROFESSIONAL LICENSING**

Jeff Bardroff, Boards & Commissions  
Support Specialist  
Clayton Patrick, General Counsel  
Kristen Lawson, Commissioner  
Lyndsay Sipple, Administrative Section  
Supervisor

**MEMBERS ABSENT**

Neil Gilreath

**GUEST**

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**CALL TO ORDER**

Board Chair Shawn Hensley called the meeting to order at 1:00p.m.

**APPROVAL OF MINUTES**

The minutes from the December 14, 2023 meeting were presented to the board for review. Lesa Watson made a motion to approve the meeting minutes, Marc Manley seconded the motion, and the motion carried.

**FINANCIAL REPORTS**

The financial statements from December 2023 – March 2024 were presented for review with no additional questions at this time.

**DPL UPDATE**

N/A

**LEGAL COUNSEL**

No updates at this time.

**OLD BUSINESS**

- KYPI Examination Correspondence –Shawn Hensley to work with exam provider to edit the KYPI examination study guide.
- Legal to work on regulation changes regarding late fee / reinstatement fee.

## **NEW BUSINESS**

- Marc Manley made a motion to apply the following a question to the Company Renewal questions: – Is the PI Company in good standing with the Secretary of State. Lesa Watson seconded the motion, and the motion carried.
- Temp PI Licensure – Shawn Hensley made the motion to require Temp PI’s to provide AOC background with application, and to answer the same background questions as an individual PI. Marc manly seconded the motion, and the motion carried.
- DPL Contract – Shaw Hensley made the motion to renew the DPL contract. Lesa Watson seconded the motion, and the motion carried.
- Marc Manley made the motion to start the RFP process to obtain a new Private Investigator. Lesa Watson seconded the motion, and the motion carried.
- Shawn Hensley made the motion to renew the legal services contract. Lesa Watson seconded the motion, and the motion carried.

## **APPLICATION REVIEW COMMITTEE REPORT**

None at this time.

## **COMPLAINTS COMMITTEE REPORT**

2024KPI00001 - Formal investigation recommended.

2024KPI00002 - Formal investigation recommended.

2023KPI00001 - Formal investigation recommended.

2020KPI00001 - Hearing rescheduled.

2020KPI00002 - Hearing rescheduled.

2019KPI00002 - Hearing rescheduled. Shawn Hensley made the motion to accept the complaint committee’s recommendation and Kathy Witt seconded the motion, and the motion carried.

## **LICENSURE STATUS REPORT**

- Active Individual PI Licenses: 421
  - 224 Expire 2024
  - 197 Expire 2025
- Active Company PI Licenses:117
  - 45 Expire 2024
  - 61 Expire 2025
- Active Temporary PI Licenses: 112
  - 67 Expire 2023
  - 45 Expire 2024

## **CONTINUING EDUCATION REVIEW**

N/A

**APPROVAL FOR PER DIEM**

Shawn Hensley made a motion to approve per diem for all members attending the December 14, 2023 meeting. Lesa Watson seconded the motion and the motion carried.

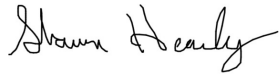
**NEXT MEETING**

The next meeting is scheduled for Wednesday June 12, 2024, at 500 Mero St. Frankfort, KY 40601. The Applications and Complaints Committee will meet prior at 12:00 p.m. with the board meeting to follow at 1:00pm.

**ADJOURN**

Lesla Watson made the motion to adjourn the meeting at 1:42 and Shawn Hensley seconded the motion, and the motion carried.

Board Chairman



Shawn Hensley